

# LAUREN L. CAPUTO

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## PROFESSIONAL PROFILE

Compassionate, ambitious teacher with a natural ability to connect with and inspire children. Effectively works with staff and students to facilitate learning and uses self-example to positively model behavior and mannerisms. Incorporates diverse learning strategies to engage students and promote high academic performance. Utilizes on-going assessments to gauge student understanding. Excellent classroom management and organizational skills to promote student growth.

## CERTIFICATIONS

Pennsylvania Department of Education – *Special Education PK-8* Feb. 2020  
Pennsylvania Department of Education – *Grades PK-4* Feb. 2020

## EDUCATION

### Bachelor of Arts, Special Education

*Western Governors University* | Salt Lake City, UT Dec. 2019

### Associate Degree in Legal Secretarial Science

*Newport Business Institute* | Williamsport, PA June 2009

## TEACHING EXPERIENCE

*Williamsport Area School District* Feb. 2020-Present

*Montoursville Area School District* Jan. 2020-Present

### Substitute Teacher

- Teaches reading, language arts, social studies, mathematics, science, and/or other subject specific appropriate learning activities utilizing the course of study provided by the classroom teacher
- Creates an effective learning environment
- Cooperates with other professional staff members to identify student needs and develop assessments to solve health, attitude, and learning problems

*C.E. McCall Middle School, Montoursville Area School District* | Montoursville, PA Oct.-Dec. 2019

### Student Teacher, 7<sup>th</sup> grade Learning Support & K-8 Gifted

- Provided itinerant support to students during general education classes
- Effectively mentored students on proper organizational skills to ensure success in completing assignments
- Implemented interesting enrichment lessons for students in the gifted program
- Co-taught a Tier III ELA class, utilizing diverse learning strategies

*Loyalsock Valley Elementary School, Montoursville Area School District* | Montoursville, PA Aug.-Oct. 2019

### Student Teacher, 3<sup>rd</sup> grade

- Created differentiated lesson plans to support the 3<sup>rd</sup> grade Common Core State Standards
- Implemented technology into lessons in order to actively engage students
- Utilized varied, on-going assessments to check for student understanding

## OTHER EXPERIENCE

*Faith United Methodist Church* | Montoursville, PA Sept. 2018-Sept. 2019

### Sunday School Teacher (Volunteer), Kindergarten

- Engaged children in creative and fun lessons
- Created a positive and encouraging class by fostering an all-inclusive learning environment
- Certified in Safe Sanctuaries training

### Stay-at-Home Parent

Aug. 2011-Aug. 2019

- Planned and organized numerous classroom activities and parties for my children's classes
- Volunteered in the Lyter Elementary PTO during 2018-2019 school year as the Classroom Activities Coordinator

*Lepley, Engelman, Yaw & Wilk, LLC* | Williamsport, PA

June 2010-Aug. 2011

### Legal Secretary

- Maintained a high level of organization in the office by filing documents, answering phone calls, taking client payments, and ordering office supplies
- Excelled at communication with clients and co-workers in every interaction